



29 October 1977

NOTE FOR: Comptroller
Acting Director of Personnel

FROM: John F. Blake
Acting Deputy Director of
Central Intelligence

1. I am in general agreement with the approach taken on "grade reduction targets" but would like to offer several comments:

a. What will be the effect on recruitment and retention for people serving in the designated classification titles?

b. Is it fair and wise to go after seven low-graded series of jobs?

c. If jobs are to be reduced will the incumbents be given salary retention rights for two years?

2. I bow to the addressees, after being prepared to answer the above questions, to proceed with the structuring for the briefing of EAG. The briefing should be closely coordinated by both addressees and the necessary staff papers preceding the EAG meeting should be sent out in sufficient time before the meeting so that people will have an opportunity to read and assimilate.

/s/ John F. Blake

John F. Blake

Att:

Memo dtd 25 Oct 77 to ADDCI
fr Compt, subj: Grade Reduction
Targets

Distribution:

Orig - Compt
✓ - AD/Pers
1 - ADDA
1 - ADDCI
1 - ER

CONFIDENTIAL
DOWNGRADE TO AIUO UPON
REMOVAL OF ATTS TO ATT